

SVU TUITION REFUND POLICY

All drops/withdraws must be in writing, including reason(s) for the withdrawal. You may request for the DROP/WITHDRAW form at the front desk and/or administration office and return the form after it is completed. Tuition refund is applicable **only within the first 60% of a semester**. SVU will refund to the appropriate party a **pro rata portion of the tuition** and lab fee received by the school from or on behalf of the student for the semester.

Refund Information: You may withdraw from a course after instruction has started and receive a pro-rata refund for the unused portion of the tuition and other refundable charges if you have completed 60% or less of the instruction.

The refund shall be a pro-rata refund as shown in the following refund schedule. If the student has completed more than 50% of the program, no portion of the tuition shall be refunded.

Refund Schedule

Week of the semester	% of refund
1	100%
2	93%
3	87%
4	80%
5	73%
6	67%
7	60%
8	0%
:	0%
15	0%